

MINUTES FOR THE REGULAR MONTHLY BOARD MEETING
NORTH SHORE MOSQUITO ABATEMENT DISTRICT
BOARD OF TRUSTEES

At the convened monthly meeting for the North Shore Mosquito Abatement District Board of Trustees held at the District office, 117 Northfield Road, Northfield, Illinois, Thursday, August 1, 2019. President Zbesko called the meeting to order at 7:00 pm.

ROLL CALL

Trustee Carol Blustein	Present
Trustee Nelson Howard	Present
Trustee Kathleen Kendrick	Present
Trustee John Zbesko	Present
Trustee William Zimmer	Present

OTHERS IN ATTENDANCE

Executive Director Mark Clifton
Communications Manager David Zazra
Attorney Ross Secler of Odelson & Sterk
Internal Operations Manager Jennifer Zimmer

I. MINUTES

Approval of Minutes: Minutes of the July 11, 2019, meeting of the NSMAD were approved as corrected and distributed to the members of the Board. Trustee Kendrick moved to approve, Trustee Blustein seconded. All ayes.

II. REPORT FROM BOARD OFFICERS

President: President Zbesko commended the NSMAD staff on their hard work so far this season. He also noted that the District's weekly reports and other surveillance have shown that from a health policy perspective view, 2019 is looking to be a very successful season.

Vice President: No report.

Secretary: No report.

Trustee: No report.

Treasurer: Trustee Zimmer read financials as well as July bills and payrolls. Total receipts were \$298,912, total disbursements were \$132,815 and total assets were \$2,152,993. All totals rounded to the nearest dollar. The finance report was accepted. The report will be filed for the audit.

III. EXECUTIVE DIRECTOR'S AND LAB REPORT:

Operationally, the Executive Director informed the Trustees that two rounds of larvicide treatments have been completed. This includes treatment in almost 70,000 basins and is on pace with treatments done last year. Over 1,000 quality control back checks have also been completed. Overall, the catch basin program is performing as expected.

Early season floodwater larviciding efforts have continued to pay off, there are few nuisance complaints and no adult mosquito control has been conducted so far this season. Staff has treated 1,053 acres of floodwater, which is about double the amount that was treated this time last year. The Operations Manager, Field Supervisor and the seasonal staff have done a great job with the large amount of standing water this season.

Staff continues to collect Dog Ticks in the District. So far they have not found Deer Ticks, Gulf Coast Ticks or Lone Star Ticks which may appear in the District. Two weeks ago Dog Ticks were tested with the District's PCR and 7 of 42 ticks tested positive for some strain of Rocky Mountain Spotted Fever (*Rickettsia*). Further testing is needed to determine what strains of the bacteria are present.

The vector index in the District is currently below average but most likely will go up at the end of August. If the vector index rises, adult mosquito control will be considered. Nuisance mosquito levels continue to be below average throughout the District.

Finally, the Trustees were updated on the progress of the District's Five Year Plan. This fall, staff will be working a plan to repair the outside of the building in 2020. This will include repairing the signage on the west side of the building and adding signage to the south side of the building.

IV. REPORT FROM LEGAL COUNSEL:

Attorney Ross Secler informed the Trustees that they will be voting on an update to the District's Full Time Employee Manual later in the meeting mostly due to legislative changes in Springfield. Upon approval, his office will finalize the document and send it to the Internal Operations Manager for distribution to staff.

V. COMMUNICATION MANAGER'S REPORT:

Communications Manager, Dave Zazra, updated the Board on public relations and communications activities for the month of July, including media, public outreach to residents, intergovernmental outreach, updates to the website and GovDelivery and Twitter messaging metrics.

VI. INTERNAL OPERATION MANAGER’S REPORT:

Internal Operations Manager, Jennifer Zimmer, updated the Board on the financial operations of the District and information on upcoming activities at the next Board meeting.

VII. OLD BUSINESS: None

IX. NEW BUSINESS:

Trustee Zimmer made a motion to approve revised Full Time Employee manual dated August 2019. Trustee Howard seconded. All ayes.

Trustee Blustein made a motion to change the November board meeting date to Tuesday, November 19, 2019 from Thursday, November 14, 2019. Trustee Howard seconded. All ayes.

After some discussion, Trustee Kendrick made a motion to purchase the FieldSeeker program and associated tablets for an amount not to exceed \$55,000. Trustee Zimmer seconded. A roll-call vote on the levy ordinance resulted in the following; Ayes: Trustees Zbesko, Zimmer, Howard, Kendrick and Blustein. Opposed: none. The motion passes.

Announcements:

September 5, 2019, at 7:00 P.M. and NSMAD headquarters, 117 Northfield Road, Northfield, IL, were fixed as the time and place of the next regular meeting. Trustee Zbesko asked for a motion to adjourn. Trustee Howard seconded. All ayes.

Adjournment: The August 1st meeting was adjourned at 8:04 pm.

ATTESTED
President, John Zbesko

SUBMITTED
Secretary, Kitty Kendrick