

MINUTES FOR THE REGULAR MONTHLY BOARD MEETING  
NORTH SHORE MOSQUITO ABATEMENT DISTRICT  
BOARD OF TRUSTEES

At the convened monthly meeting for the North Shore Mosquito Abatement District Board of Trustees held at the District office, 117 Northfield Road, Northfield, Illinois, Thursday, April 4, 2019. President Zbesko called the meeting to order at 7:01 pm.

**ROLL CALL**

Trustee Carol Blustein	Present
Trustee Nelson Howard	Present
Trustee Kathleen Kendrick	Present
Trustee John Zbesko	Present
Trustee William Zimmer	Present

**OTHERS IN ATTENDANCE**

Executive Director Mark Clifton  
Communications Manager David Zazra  
Attorney Jayman Avery of Odelson & Sterk  
Internal Operations Manager Jennifer Zimmer

**I. MINUTES**

**Approval of Minutes:** Minutes of the March 14th, 2019, meeting of the NSMAD were approved as corrected and distributed to the members of the Board. Trustee Blustein moved to approve, Trustee Zimmer seconded. Trustee Howard abstained. All ayes.

**II. REPORT FROM BOARD OFFICERS**

President: Expanding upon the minutes of the March meeting, President Zbesko wanted to better address the District counsel's report on the federally endangered Rusty Patched Bumblebee. President Zbesko stated that the District is committed to understanding and mitigating any potential interaction between District mosquito abatement operations and the protection and survival of this species. Furthermore, President Zbesko explained that the District sought an opinion from District counsel not merely to ensure legal compliance but to affirm NSMAD's commitment to protecting non-target organisms as a matter of policy and practice.

President Zbesko also said that the District has always taken measures to protect non-target species and has taken steps over the last year to mitigate any impacts to the Rusty Patched Bumblebee. The District will continue to examine its operations in consultation

with the Federal Fish and Wildlife Service, and the Illinois Department of Natural Resources to proactively plan protection for the Rusty-Patch Bumblebee within the District boundaries.

Vice President: No report.

Secretary: No report.

Trustee: No report.

Treasurer: Trustee Zimmer read financials as well as March bills and payrolls. Total receipts were \$596,812 total disbursements were \$146,405 and total assets were \$2,303,851. All totals rounded to the nearest dollar. The finance report was accepted. The report will be filed for the audit.

### **III. EXECUTIVE DIRECTOR'S AND LAB REPORT:**

The Trustees were presented with the District's first photovoltaic system production quarterly report for 2019. Executive Director Clifton explained to the Trustees that the system continues to work well.

Operationally, the Executive Director also informed the Trustees that seasonal hiring for the lab and field is complete. The Operations Manager has assured the Executive Director that staff, vehicles and equipment are ready for the season.

Finally, the Executive Director updated the Trustees on tick surveillance. The District's tick dragging has caught one tick so far this season. It is a black legged tick that is a known carrier of Lyme disease. Tick surveillance continues in the District.

### **IV. REPORT FROM LEGAL COUNSEL:**

The District's Attorney Ross Secler was absent for the meeting. Odelson and Sterk associate Jayman Avery presented and discussed with the Trustees District Ordinance 2019-01 establishing open meetings act remote attendance for Trustees of the NSMAD.

### **V. COMMUNICATION MANAGER'S REPORT:**

Communications Manager, Dave Zazra, updated the Board on public relations and communications activities for the month of March, including distribution of the Annual Report, updates to the website and GovDelivery and Twitter messaging metrics.

### **VI. INTERNAL OPERATION MANAGER'S REPORT:**

Internal Operations Manager, Jennifer Zimmer, updated the Board on the financial operations of the District, presented a first quarter report and information on upcoming activities at the next Board meeting.

**VII. OLD BUSINESS:**

After some discussion, President Zbesko asked for a motion to table District Ordinance 2019-01 establishing open meetings act remote attendance for Trustees of the NSMAD. Trustee Kendrick, makes the motion. All ayes.

**IX. NEW BUSINESS:** None

**Announcements:**

May 2, 2019, at 7:00 P.M. and NSMAD headquarters, 117 Northfield Road, Northfield, IL, were fixed as the time and place of the next regular meeting. Trustee Zbesko asked for a motion to adjourn. Trustee Howard seconded. All ayes.

**Adjournment:** The April 4th meeting was adjourned at 7:53 pm.

ATTESTED  
President, John Zbesko

SUBMITTED  
Secretary, Kitty Kendrick