

PROCEEDINGS FOR THE REGULAR MONTHLY BOARD MEETING  
NORTH SHORE MOSQUITO ABATEMENT DISTRICT  
BOARD OF TRUSTEES

At the convened monthly meeting for the North Shore Mosquito Abatement District Board of Trustees held at the district office, 117 Northfield Road, Northfield, Illinois, Saturday, October 4, 2008. President Zimmer called the meeting to order at 9:00 a.m.

ROLL CALL

Trustee Nelson Howard	Present
Trustee Carol Blustein	Present
Trustee John Zbesko	Present
Trustee William Zimmer	Present
Trustee Otto Cesario	Present (arrived at 9:06)

OTHERS IN ATTENDANCE

Superintendent Robert Berry  
Attorney Norman Rosen  
Office Manager Jennifer Zimmer

I. MINUTES

Minutes of the regular board meeting September 6, 2008, were approved with minor corrections. Motion made by Trustee Zbesko and seconded by Trustee Blustein. All ayes.

II. REPORT FROM BOARD OFFICERS

1. President: None
2. Vice President: Trustee Blustein commented on past discussion concerning employee benefits. She stated it was important that the board know more about how Medicare supplements work. She urged the board to explore this subject further before making any final decisions.
3. Treasurer: Trustee Zbesko read financial as well as April bills and payrolls. Total receipts were \$10,622, total disbursements were \$80,061 and total assets were \$398,448 (all rounded numbers). Trustee Zbesko commented that sparse receipts were a typical situation shortly before property taxes are due. A preliminary budget draft was submitted by Superintendent Berry to be reviewed later in the meeting. Trustee Zimmer moved to approve financials. Seconded by Trustee Howard. All ayes.

4. Secretary: No report.

### III. REPORT FROM LEGAL COUNSEL

Attorney Rosen reminded the board that the preliminary 2009 budget must be agreed upon at the November 1 monthly meeting and published seven to fourteen days before the December 6 meeting to invite public comment before the budget receives final approval.

### IV. SUPERINTENDENT'S REPORT

#### Action Items

Superintendent Berry received a revised bid from the past year's auditors McClure Inserra. Per the district's request, they reduced their fee bid for 2009 from \$7600 to \$7300. McClure Inserra also stated that if a multi-year contract were signed, they would require inflationary increases. The board questioned what index would be used to calculate the inflationary rate. Trustee Zbesko moved that the board extend the contract for only the upcoming year and authorize Superintendent Berry to sign the extension. Trustee Blustein seconded. All ayes.

Superintendent Berry reported that the renewed premium for the district's liability insurance (\$62,963) will reflect a -3.24% reduction (\$2107). The reclassification of two workers from "field" workers to "clerical" affected the new lower rate. Superintendent Berry also recommended that as a further way to keep rates lower the district not opt for a terrorism insurance option. Trustee Zbesko moved to renew the liability insurance coverage as recommended by Superintendent Berry. Trustee Howard seconded. All ayes.

The superintendent reported that medical insurance is up for renewal on November 1. Rates are going up 7%. Vision premiums did not change. Dental premiums will be slightly higher. Trustee Zbesko moved to approve acceptance of the upcoming medical insurance renewal. Trustee Zimmer seconded. All ayes.

#### Informational Items

Superintendent Berry presented an outline of the proposed 2009 budget that reflects a 3% tax levy extension. (He noted that the extension could be increased by another 2% but based on projected expenses, he believed a higher increase was unnecessary.) Higher anticipated expenses for insecticide and gasoline and a slight increase in the cost of tire replacements accounted for most of the increase in the budget. Wages and salaries remained the same in the tentative budget pending board discussion. A 1% increase in salaries will equal about \$4,000.

Trustee Zbesko stated he was pleased that we are in good financial shape as we face the uncertainties of the coming year. The board agreed that the potential for a higher number of tax appeals, empty homes, unpaid taxes and other financial turmoil in 2009 could affect inflow of operational funds.

Recent flooding in the area resulted in water leaking into the Office Manager's office through a crack in the wall and an un-caulked conduit entry. The district's maintenance staff has now sealed these leaks. The water damage in the office was limited to mold in the carpet. Superintendent Berry explored bids for new carpeting in his office with a pattern matching the rest of the office area. Bids varied widely and he accepted the lowest bid of \$464.

The annual IMVCA conference will be held on November 20 and 21 at the Pere Marquette Hotel in Peoria. He asked board members to let him know if they planned to attend the conference so reservations can be made.

Superintendent Berry reported that the district's web site had to be rebuilt after last month's computer crash. The web site is now fully restored. He also reported that GIS specialists from the Village of Glenview have agreed to come in to the district office to assist the NSMAD staff in building its mapping system.

#### V. LAB REPORT

Seven-hundred-sixteen Vec Tests have now been conducted in 2008. The tests were all sent to the Illinois Natural History Survey and resulted in fifty positive pools being identified in RT-PCR tests. Superintendent Berry said that as the season ends we are getting fewer pools but seeing more positives in those pools. Lab supervisor Marlon Henry is now testing weekly. One human case in Skokie and one case in Evanston have been reported.

The district has received complaints about mosquitoes from people attending local soccer night games. The soccer field lights and CO2 from the crowds of people naturally attract mosquito swarms. Some further spraying has been done in Glenview and Morton Grove parks.

#### VI. OLD BUSINESS: None

#### VII. NEW BUSINESS:

At 10:25, trustee Zbesko moved that the board go into closed session to discuss a personnel issue. All ayes. The closed session continued until 11:30 when trustee Zbesko moved that the board return to its regular session. All ayes.

Trustee Blustein suggested that we further discuss employee benefits at a special session on November 15 at 9:00 am. The board agreed to this date. Trustees Zbesko moved to adjourn the meeting. All ayes. The October 4 meeting was adjourned at 11:54 a.m.

ATTESTED  
President, William Zimmer

SUBMITTED  
Secretary, Nelson Howard