

PROCEEDINGS FOR THE REGULAR MONTHLY BOARD MEETING
NORTH SHORE MOSQUITO ABATEMENT DISTRICT
BOARD OF TRUSTEES

At the convened monthly meeting for the North Shore Mosquito Abatement District Board of Trustees held at the district office, 117 Northfield Road, Northfield, Illinois, Saturday, Sept. 6, 2008. President Zimmer called the meeting to order at 9:14 a.m.

ROLL CALL

Trustee Otto CesarioPresent
Trustee Carol BlusteinPresent
Trustee Nelson HowardPresent
Trustee John ZbeskoPresent
Trustee William Zimmer.....Present

OTHERS IN ATTENDANCE

Superintendent Robert Berry
Office Manager Jennifer Zimmer
Attorney Norman Rosen

I. MINUTES

Minutes of the regular board meeting August 1, 2008, were approved with minor corrections. Motion made to approve by Trustee Zbesko and seconded by Trustee Howard. All ayes.

II. REPORT FROM BOARD OFFICERS

1. President: None
2. Vice President: None
3. Treasurer: Trustee Zbesko read June financials as well as June bills and payrolls. Total receipts were \$9,541.54, total disbursements were \$179,272.90, and total end-of-month operating funds showed a deficit of (\$169,731.36). Total assets of \$468,254.36. Motion to approve financials made by Trustee Blustein and seconded by Trustee Howard. All ayes.

Ms. Zimmer clarified for the board that some new categories of expenditures were added to the detailed financial data per the suggestions of the auditor. Superintendent Berry said that he would have a detailed report concerning a

recent surge in expenditures for supplies and a proposed 2009 budget at the next meeting.

4. Secretary: None
- 5.
6. Vice President: None

III. REPORT FROM LEGALCOUNSEL

Attorney Rosen reported that he had sent the state the required report of unclaimed property. No property was reported unclaimed.

IV. SUPERINTENDENT'S REPORT

Action Items

The auditors McClure Inserra, submitted an engagement letter for the coming year. They requested a rate increase of \$1100 for next year based on the amount of work they found it necessary to perform in the past year. They anticipated that, beyond next year, fee increases would generally reflect inflation. Superintendent Berry noted that most of their work last year-- their first year as the NSMAD's new auditor -- will not need to be repeated in future years. The board suggested that NSMAD respond to them with an offer of a two-year contract while suggesting a more modest rate increase.

Informational Items

A proposed medical insurance renewal for 2009 will increase by 7.51%.

Accrued vacation time of several employees has risen to a level that is becoming problematic. One employee has 45 days accrued. Because of the intense workload in spring and summer months, October 1 is the date when each year's vacation days begin. This year the problem will become larger because four employees will be reaching their 5th anniversary, entitling to them to four weeks vacation.

Trustee Zbesko suggested that in the future, a maximum number of vacation days be set so that days cannot be accrued beyond that number. This issue will be further discussed at the upcoming benefits meeting.

The NSMAD website has been down for two weeks because of an operational conflict between ATT (SBC Global) and Yahoo. The board discussed the possible shortcomings of using AT&T to host the district's website. Several members suggested that the district's website might have more dynamic capabilities using another web hosting service. Trustee Zbesko suggested that Superintendent Berry investigate other web hosting services. Superintendent Berry said he would do this.

The computer used by the district's IT department crashed. This computer has been handling the increasingly heavy burden of mapping the district. Superintendent Berry purchased a new computer that was within the district's equipment budget. The new computer is much more capable of handling future mapping needs.

The district will have two student temporary workers for two more weeks (until mid-September).

Roof leaks over the shop area have become noticeable. The roof "membrane" which should have prevented this is still under warranty so repair expenses will not come from district funds.

The district's workers compensation rating was raised because no claims were made in the past year. The district will receive a 10% credit.

V. LAB REPORT

Six hundred forty-four pools of mosquitoes have now been tested this season. Forty pools had positives. They all showed low risk of transmission but mosquitoes may now be nearing the a transmissible stage. Twenty-one of the positive pools were in Evanston. Evanston has now been sprayed twice this summer.

A human case of West Nile Virus was reported in Skokie and a dead crow was reported in Wilmette. District teams went out three nights in August to spray in Skokie and Wilmette areas.

VI. OLD BUSINESS:

Saturday, Sept. 27 was set as the firm date for a closed session discussion of employees benefits.

VII. NEW BUSINESS:

Trustee Zimmer asked that we go into a closed executive session at 10:05 to discuss specific personnel issues involving a former district employee and some current employees. The closed executive session was ended at 11:19. Trustee Zbesko moved to adjourn at 11:20. All ayes. Meeting adjourned.

ATTESTED
President, William Zimmer

SUBMITTED
Secretary, Nelson Howard