

AGENDA FOR THE REGULAR MONTHLY BOARD MEETING  
NORTH SHORE MOSQUITO ABATEMENT DISTRICT  
BOARD OF TRUSTEES

At the convened monthly meeting for the North Shore Mosquito Abatement District Board of Trustees held at the district office, 117 Northfield Road, Northfield, Illinois, Saturday, May 5, 2007. President Howard called the meeting to order at 9:00 a.m.

**ROLL CALL**

Trustee Nelson Howard .....Present  
Trustee Otto Cesario .....Present  
Trustee John Zbesko .....Present  
Trustee William Zimmer.....Present  
(Trustee Carol Blustein was absent (son's college graduation))

**OTHERS IN ATTENDANCE**

Superintendent Berry  
Attorney Rosen  
Office Manager Jennifer Zimmer

**I. MINUTES**

Minutes of the regular board meeting of April 7, 2007, were approved with minor corrections. Motion made by Trustee Zimmer and seconded by Trustee Zbesko. All ayes.

**II. REPORT FROM BOARD OFFICERS**

1. President: Trustee Howard reported he spoke with Water Reclamation Commissioner, Debra Shore, about potential appearance of insect yard misters marketing in our area and the dangers of unlicensed pesticide spraying. He emailed further information to Commissioner Shore.
2. Treasurer: Trustee Zbesko read financial as well as April bills and payrolls. Total receipts were \$89,491.75, total disbursements were \$73,857.93, and total assets were \$1,017,339.08. Motion to approve financials made by Trustee Zimmer and seconded by Trustee Howard. All ayes.

Trustee Zbesko also reported that he had spoken to County Commissioner Suffredin about the need to clean the storm drains in Perkins Woods Forest Preserve in Evanston.

3. Secretary: No report
4. Trustee Zimmer requested treatment for flooding that occurred in an old farmhouse in Morton Grove. He expressed his thanks for the timely response by the NSMAD.

### **III. REPORT FROM LEGALCOUNSEL**

Attorney Rosen reported that the auditors have clarified their request regarding the submission date(s) for his letters. Attorney Rosen submitted a first letter verifying proper conduct of the district's activities since the last, annual audit. When the auditors are ready to submit their audit, they will ask for a second letter.

### **IV. SUPERINTENDENT'S REPORT**

#### **Action Items**

##### Notification to Commonwealth Edison

Commonwealth Edison was notified of the need to access their right-of-way areas. Superintendent Berry informed the company that standing water at the sides of these areas must be addressed by NSMAD. Although this is a necessary procedure each year, Commonwealth Edison stated they do not want to institute an open-ended agreement with NSMAD which would allow yearly access to their right-of-way areas. Rather, they will require an annual letter. Superintendent Berry is complying with their request.

##### Window replacement Bids

Window replacement bids from Forde Windows of Northbrook at \$39,000 and Galaxy Windows of Norridge at \$22,875 were initially presented at the April meeting. A total of nine companies were solicited for bids and the request for bids was also advertised in the newspaper. The two bids received at the April meeting prompted the Trustees to request follow-up investigation by Superintendent Berry. It was determined that the lower bid was the result of Galaxy's suggestion that the upper windows, which have no function other than exterior aesthetics as (they are above the interior ceilings), can be backed with insulation rather than be replaced by new windows. Superintendent Berry reported that he visited several sites served by the low bidder, Galaxy, and found their work to appear satisfactory. He also requested Galaxy resubmit a bid raising the R-Value insulation rating of the replacement glass from 2.72 to 3.71 (the Forde bid was for an R-Value of 4). The revised Galaxy bid was \$24,400. Trustee Zbesko moved that the new, Galaxy bid be accepted. Trustee Zimmer seconded. All ayes.

## Surplus Truck #52

Superintendent Berry requested authorization to declare 1998 Chevy S10 Truck #52 as surplus and advertise its sale for public bids. The truck has 75,000 miles. Trustee Zbesko moved to authorize the sale. Trustee Zimmer seconded. All ayes.

## **Informational Items**

### Staff Ecologist

The search for a staff ecologist was put on hold because no applicants were found to have the correct experience necessary for the position. Superintendent Berry will keep the search open informally and revisit the situation later in the year.

### Summer Workers

A total of 20 temporary workers will be on staff this summer. Two are already on staff and majority of the other summer workers will be starting by May 21, 2007. The summer workers are from the communities of: Wilmette, Northfield, Park Ridge, and Highland Park, so they possess knowledge of the district.

### Pesticide Licensing by the Department of Agriculture

The Illinois Department of Agriculture agreed to allow Northwest MAD to host two licensing sessions for applicants. Five or six summer workers may be licensed in this manner. However, the need still exists to find an alternative to the requirement that future applicants drive to DeKalb, Illinois, for testing. Superintendent Berry suggested that a monitored test could be delivered online in selected locations around the state. The Department of Agriculture stated their computers are not capable of this task and they cannot afford the cost of this change.

### Earth Day

The Earth Day Celebration in Northbrook was well attended, and a great deal of information was handed out to the residents. Superintendent Berry expressed his thanks to Trustee Blustein for her participation.

### Chicago Department of Public Health Presentations

The Chicago Department of Public Health is sending all of its presentations on the topic of mosquito control to NSMAD. They will be sent as computer disks for possible inclusion on the NSMAD web site.

The Auditors Draft

The Auditors draft is due to the NSMAD the week of May 6, 2007. A manager's statement is to be submitted with the auditor's report and presented at the June 2007, NSMAD Board meeting.

**V. LAB REPORT**

Surveillance is underway.

**VI. OLD BUSINESS:**

Trustee Howard inquired about plans for an open house. Superintendent Berry said it is tentatively planned after July 4, 2007. Superintendent Berry also mentioned that the NSMAD will have trucks and signage in the Skokie July 4th parade and has trucks available for another parade that day.

**VII. NEW BUSINESS: None**

Trustees Zbesko motioned to adjourn the meeting. All ayes. The meeting was adjourned at 10:23 a.m.

ATTESTED  
President, Nelson Howard

SUBMITTED  
Acting Secretary, William Zimmer