

PROCEEDINGS FOR THE REGULAR MONTHLY BOARD MEETING
NORTH SHORE MOSQUITO ABATEMENT DISTRICT
BOARD OF TRUSTEES

At the convened monthly meeting for the North Shore Mosquito Abatement District Board of Trustees held at the district office, 117 Northfield Road, Northfield, Illinois, Saturday, April 11, 2009. President Zimmer called the meeting to order at 9:05 a.m.

ROLL CALL

Trustee John ZbeskoPresent
Trustee Otto CesarioPresent
Trustee Carol BlusteinPresent
Trustee Nelson HowardPresent
Trustee William Zimmer.....Present

OTHERS IN ATTENDANCE

Superintendent Robert Berry
Attorney Norman Rosen
Communications director, David Zazra
Office Manager Jennifer Zimmer

I. MINUTES

Minutes of the regular board meeting March 7, 2009, were approved with minor corrections. Motion made by Trustee Zbesko and seconded by Trustee Howard. All ayes.

II. REPORT FROM BOARD OFFICERS

1. President: None
2. Vice President: None
3. Treasurer: Trustee Zbesko read financial as well as March bills and payrolls. Total receipts were \$531,273, total disbursements were \$59,097 and total assets were \$1,645,001 (all numbers rounded to nearest dollar). Motion to approve financials made by Trustee Zimmer and seconded by Trustee Howard. All ayes.
4. Secretary: Trustee Howard reported on his attendance at the AMCA annual meeting in New Orleans. He observed that there is a wide disparity between the funding and capabilities of mosquito abatement efforts across the country. Some districts have little certainty from year to year as to how they will be able to support the efforts needed to combat West Nile Virus and other mosquito borne

diseases. He noted that we are fortunate to have an established local system that ensures that, with prudent management, we will be able to meet future insect borne challenges. He also reported that the AMCA leadership stressed the importance of making sure that our government representatives understand the importance of maintaining control over the potential spread of WNV and other mosquito borne diseases that may appear in the future.

III. REPORT FROM LEGALCOUNSEL

We have received our annual agreement with Com Ed allowing access to control mosquitoes in their power line areas but they have not yet agreed to mow the areas under their lines. Attorney Rosen said he spoke with mayor of Lincolnwood who may press Com Ed if they don't mow soon.

IV. SUPERINTENDENT'S REPORT

Action Items: None

Informational Items

Superintendent Berry said the electrical contractor has completed the office lighting upgrades and that the next step in refurbishing the district's facilities is to clean the air conditioning/heating vents. New ceiling tiles and a new coat of paint on the walls will be done later in the year. Mr. Berry also said he regretted that had to cancel attending the AMCA conference but personal medical problems required it.

Superintendent Berry reported that twelve summer workers from last year will be coming back soon with their licenses. He is shooting for sixteen or seventeen temporary workers for this summer. Starting Monday, a retired couple with past temp worker experience will start working, getting a jump on larvaciding. He said the district is beginning to put out light traps and, "The season is underway."

Last month, some floodwater larva were found, but within days ice on the water killed them.

Office manager Zimmer reported that it was the district's intention to use some small local banks to open CD accounts. Because of new restrictions, banks now demand personal information from the Board. After reviewing the information required, the Board agreed this was not an imposition. Ms. Zimmer will continue investigating the returns offered by local banks.

V. LAB REPORT: None

VI. OLD BUSINESS: None

VII. NEW BUSINESS

At 10:05 President Zimmer called the Board into executive session to discuss personnel issues and policies.

At 10:47 the Board left the executive session and resumed the regular meeting.

Sick leave (Amending Section VII as new sub-section E of the NSMAD Policy and Procedures dated February 2006)

Trustee Blustein moved that NSMAD Full-Time Employee Policies and Procedures be revised to include the implementation of a “**sick day pool.**” The new procedures **amending Section VII as new sub-section E of the Policy and Procedures** will be retroactive to January 1, 2009 and will read as follows:

A “sick day pool” for employee emergency use will be established with one day from each employee’s 12 per-year-allowed sick days to be placed in the pool annually. In the future, if an employee illness depletes that employee’s personal accumulation of sick days, with the Board’s approval, that employee may draw from the sick day pool. For the first year of this policy, the Board will “seed” the sick day pool with 10 days. Employees who use no sick days in a year will continue to be recorded as having 12 sick days accumulated toward their retirement. If the sick day pool is depleted because of employee illnesses, the board will “re-seed” the pool with 10 days.

Trustee Zbesko seconded the motion. Approved, all ayes.

Trustee Zbesko introduced a motion in response to the newly revised district policies that reduce the percentage of health insurance premium payments that the district will pay for employee family members. This new policy will impact one of the district’s long-time employees by literally reducing that person’s take-home pay even though nothing in their family status has changed. Therefore, Trustee Zbesko moved that the Board approve a one-time salary adjustment of \$339.38 per month to compensate that employee, with the adjustment being retroactive to March 1, 2009, the date when the new family premium payment levels went into effect. Trustee Howard seconded. All ayes.

Trustee Zbesko asked to be reassured that the district minutes have and will report all new employee insurance benefit policies. He was shown that they have and will.

Trustee Blustein suggested that the Board meet with the district’s insurance broker in September to formulate next year’s employee insurance coverage. The Board agreed.

VII. NEW BUSINESS:

Trustees Howard moved to adjourn the meeting and Trustee Blustein seconded. All ayes. The meeting was adjourned at 11:15 a.m.

ATTESTED
President, William Zimmer

SUBMITTED
Secretary, Nelson Howard