

AGENDA FOR THE REGULAR MONTHLY BOARD MEETING  
NORTH SHORE MOSQUITO ABATEMENT DISTRICT  
BOARD OF TRUSTEES

At the convened yearly budget meeting for the North Shore Mosquito Abatement District Board of Trustees held at the district office, 117 Northfield Road, Northfield, Illinois, Saturday, March 3, 2007. President Howard called the meeting to order at 9:02 a.m.

**ROLL CALL**

Trustee Nelson Howard .....Present  
Trustee Otto Cesario .....Present  
Trustee Carol Blustein .....Present  
Trustee William Zimmer.....Present

**OTHERS IN ATTENDANCE**

Superintendent Berry  
Attorney Rosen

**I. MINUTES**

Minutes of the regular board meeting of February 3, 2007, were approved with minor corrections. Motion made by Trustee Cesario and seconded by Trustee Zimmer. All ayes.

**II. REPORT FROM BOARD OFFICERS**

1. President: No report
2. Treasurer: Trustee Howard read financials as well as February bills and payrolls. Total receipts were \$122,335.51, total disbursements were \$63,104.84, and total assets were \$711,310.59. Motion to approve financials made by Trustee Cesario and seconded by Trustee Zimmer. All ayes.
3. Secretary: No report

**III. REPORT FROM LEGAL COUNSEL**

Attorney Rosen is required to submit a letter to the auditor clarifying any matters that could affect the financial status of the district. He contacted the auditor for clarification on the date of this letter. The auditor explained the governing body that sets accounting standards now requires the most current information. For this

reason, the letter must be submitted near the date of the audit's completion, and the auditor chose April 30, 2007. Attorney Rosen will contact the board regarding current information for the April 30, 2007 letter.

#### **IV. SUPERINTENDENT'S REPORT**

##### **Action Items**

###### Truck Purchase

Superintendent Berry contacted four dealers regarding bids on the four-wheel drive, five cylinders with automatic shift, 2007 GMC Canyon pickup truck. Only three dealers responded. These bids were Sullivan Pontiac in Libertyville at \$19,370 and Howard Buick Pontiac in Elmhurst at \$21,285.00. Mueller had the lowest bid at \$17,433.48 with a five-week delivery time. A motion to purchase the truck from Muller at \$17,433,48 was made by Trustee Zimmer seconded by Trustee Howard. All ayes.

###### Window Replacement

Superintendent Berry presented the specifications for window replacement to the board and asked for approval to advertise for bids. It is not possible to remove sections of the windows and insulate, as the whole window frame must be removed. The board accepted the specifications, and NSMAD will publish the advertisement for bids in the Pioneer Press. In addition, NSMAD will send the specifications to both of the companies that previously bid on the project. If the board is not satisfied with the bids, they may throw out the bids and advertise in a wider area.

##### **Informational Items**

###### Update on Ecologist Position

The ecologist search garnered five applications with four from University of Illinois Circle Campus and one from The University of Illinois at Urbana. The deadline is April 1, 2007. Superintendent Berry asked what procedure the board would like to take for vetting the full-time position. The board feels Superintendent Berry and Marlon Henry, Laboratory Operations Manager, would be in the best position to judge the applicant's qualifications and suitability.

###### Update on Summer Workers

There are three applicants for the summer positions; ten summer workers are necessary. None of the applicants have biology backgrounds. The next step is to

send applicants a release on information form to examine their driving records. At this time, there are no applicants from within the district.

#### United States Bureau of Labor Standards Project

The United States Bureau of Labor Standards is doing a research project on salary comparisons by region. They requested a list of job titles. From the list, they asked for the job description and the current salary for the field supervisor and summer positions.

#### **V. LAB REPORT**

Superintendent Berry desires to find mosquitoes that are wintering in storm sewers. He needs to locate sewers that are large enough to walk into in order to take mosquitoes off the walls. Trustee Zimmer suggested appropriate locations. NSMAD is conducting research to find out if culex mosquitoes hold the West Nile Virus (WNV) over the winter. If not, NSMAD is interested in finding out the causal factors that account for the rise in WNV in the spring. The hypothesis being posed is birds are the repositories of WNV over winter. If this hypothesis is correct, WNV may be spread by the migratory patterns of infected birds.

#### **VI. OLD BUSINESS: None**

#### **VII. NEW BUSINESS: None**

Trustees Howard motioned to adjourn the meeting and Trustee Zimmer seconded. All ayes. The meeting was adjourned at 9:54 a.m.

ATTESTED  
President, Nelson Howard

SUBMITTED  
Secretary, Carol Blustein